

## A confidential service

Estate Administration Services takes confidentiality very seriously. A Limited Company, we have full Professional Indemnity Insurance and are also registered with the Information Commissioners Office for Data Protection.

We operate from a secure location and all of our client data is stored on encrypted hard drives.



# Estate Administration Services

## Next steps

If you would like us to carry out an Initial Review, just call us on **01832 770007** or email **info@estateadminservices.co.uk**.



## Estate Administration Services

**T:** 01832 770007  
01832 733234

**M:** 07817 687574

**E:** info@estateadminservices.co.uk

It is important to note that EAS are not legal or financial advisors and we do not offer legal or financial advice. More information on our services and copies of our terms and conditions can be obtained from our website at [www.estateadminservices.co.uk](http://www.estateadminservices.co.uk).

Help when you need it most



[www.estateadminservices.co.uk](http://www.estateadminservices.co.uk)

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## Help when you need it most

Death, illness and mental incapacity are stressful enough for family members, without the burden of sorting out the everyday paperwork of life.



## When someone dies

The last thing you want to worry about when someone you love has just died is making sense of the financial and other paperwork that may have been accumulating for years.

## When someone can't manage their own affairs

Using powers of attorney to help a family member who can no longer deal with their own affairs through illness or incapacity is, sadly, often necessary. But when you are also coping with the emotional strain, the thought of dealing with paperwork can add unbearable stress.

## A helpful start

Our Initial Review, with recommendations, can give you the right help, just when you need it most.

We review all the paperwork. Once this is done, we will give you a simple report, outlining the scale of your loved one's estate.

Priced at just £95, we can take that initial step of assessing what's in the bags and boxes of paperwork for you. This leaves you free to handle the other pressures you are undoubtedly facing.



[www.estateadminservices.co.uk](http://www.estateadminservices.co.uk)

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## We don't stop there

We will also make sure you know what your options are, so when you are ready to take the next step, you'll know which direction is best to take. This will include:

- Links to unbiased government information on managing affairs yourself
- Further support options from Estate Administration Services
- Introductions to trusted legal and financial professionals who can provide further support

